

**Advanced Practice Provider Hospital Medicine and Postacute Care Fellowship
Application
University of New Mexico**

Two nurse practitioner (NP) or physician assistant (PA) fellows are accepted on a competitive basis each year for the Advanced Practice Provider Hospital Medicine Fellowship (APP HMF) at University of New Mexico.

Minimum Qualifications

- Have graduated from an accredited NP (FNP or AG-ACNP) or PA program.
- Must be nationally certified; exam results must be received 60 days prior to start date.
- Preferred but not required: Acute care training or experience in adult inpatient medicine.

**Before submitting this packet, you MUST apply for the position online at
www.unmhjobs.com**

Application Packet

- Cover letter.
- This application form.
- Curriculum vitae.
- Unofficial transcript from your NP or PA program.
- Current RN, NP, PA licenses (temporary license eligibility acceptable).
- Copy of board certification or eligibility.
- Three letters of recommendation from clinical preceptors or mentors who worked closely with you in the inpatient hospital setting and can speak to your clinical care.
- One-page personal statement describing your past inpatient hospital experiences and how the fellowship will further develop your career goals in the field of hospital medicine.

How to Apply

- There is no application fee.
- E-mail your complete application to apphmfellowship@salud.unm.edu.
- Include all documents in one e-mail; do not send partial applications.
- Incomplete applications will not be reviewed or considered.

The University of New Mexico offers a benefits package. Information on benefits programs, including eligibility, is located through the UNM Hospitals Human Resources Department.

The University of New Mexico is dedicated to ensuring a safe and secure environment for our faculty, staff, students and visitors. To achieve that goal, we conduct background investigations for all prospective employees. Some positions may require a motor vehicle records check.

Interviews

From the application pool, 3-4 applicants are extended an invitation to a mandatory day-long in-person interview in Albuquerque. Travel costs are the applicant's responsibility. No phone or video interviews are allowed. The interview day itinerary includes: Shadowing of the APP Hospital Medicine team (Gold Team) in the morning, interviews with Hospital Medicine APPs, interview with Department Chairs and lunch at noon with Hospital Medicine Attending Physicians.

Next cohort begins: 1/7/19

Deadline for submission of applications: 7/31/18

Invitations for interviews go out: 8/3/18

Acceptance of invitation: 8/10/18

Interview day: 9/10/18

Notification of acceptance: 9/19/18

Acceptance of offering: 9/26/18

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Personal Information

Name		Date of Application	
Address		City	State
			Zip
Phone Number	Mobile Number	Email Address	
NP or PA School		Graduation Date	

License & Certification

Certifying Organization	Date Certified	Certificate Number
New Mexico NP or PA License	Date Licensed	License Number
New Mexico RN License	Date Licensed	License Number

Education

School Name	Location	Years Attended	Degree Received	Major

References – If a new graduate, please include a reference from your program director or clinical coordinator, as well as two references from preceptors (preferably in Internal Medicine). If a practicing NP/PA, please include one from your supervisor and NP/PA/MD peers. Please have them e-mail the attached form.

Name	Title	Company	Phone

**University of New Mexico
Advanced Practice Provider
Hospital Medicine Fellowship
Letter of Recommendation #1**



Applicant's Name

Date of Reference

Reference Provided By		Present Position	Institution
Phone Number	E-mail		

Background

How long have you known the applicant?

Nature of contact with applicant (program director, instructor, mentor, advisor, colleague)?

If this applicant rotated in your department, what was your impression?

Would you recommend this applicant for fellowship?

Candidate Qualifications – Compare to other students with intention of entering Hospital Medicine.

	Outstanding	Excellent	Very Good	Good
Commitment to hospital medicine and careful thought about field choice.				
Ability to develop a differential diagnosis and appropriate treatment plan.				
Communication skills and interpersonal interaction.				
Work ethic.				
What do you think is the overall chance of successful completion of the fellowship?				
Compared to other NP/PA candidates you have recommended this applicant is:				

What else would you like us to know about the candidate? – Attach up to 1 page letter if preferred.

Please e-mail this reference to apahmfellowship@salud.unm.edu. Thank you!

**University of New Mexico
Advanced Practice Provider
Hospital Medicine Fellowship
Letter of Recommendation #2**



Applicant's Name

Date of Reference

Reference Provided By		Present Position	Institution
Phone Number	E-mail		

Background

How long have you known the applicant?

Nature of contact with applicant (program director, instructor, mentor, advisor, colleague)?

If this applicant rotated in your department, what was your impression?

Would you recommend this applicant for fellowship?

Candidate Qualifications – Compare to other students with intention of entering Hospital Medicine.

	Outstanding	Excellent	Very Good	Good
Commitment to hospital medicine and careful thought about field choice.				
Ability to develop a differential diagnosis and appropriate treatment plan.				
Communication skills and interpersonal interaction.				
Work ethic.				
What do you think is the overall chance of successful completion of the fellowship?				
Compared to other NP/PA candidates you have recommended this applicant is:				

What else would you like us to know about the candidate? – Attach up to 1 page letter if preferred.

**Please e-mail this reference to apphmfellowship@salud.unm.edu.
Thank you!**

**University of New Mexico
Advanced Practice Provider
Hospital Medicine Fellowship
Letter of Recommendation #3**



Applicant's Name

Date of Reference

Reference Provided By		Present Position	Institution
Phone Number	E-mail		

Background

How long have you known the applicant?

Nature of contact with applicant (program director, instructor, mentor, advisor, colleague)?

If this applicant rotated in your department, what was your impression?

Would you recommend this applicant for fellowship?

Candidate Qualifications – Compare to other students with intention of entering Hospital Medicine.

	Outstanding	Excellent	Very Good	Good
Commitment to hospital medicine and careful thought about field choice.				
Ability to develop a differential diagnosis and appropriate treatment plan.				
Communication skills and interpersonal interaction.				
Work ethic.				
What do you think is the overall chance of successful completion of the fellowship?				
Compared to other NP/PA candidates you have recommended this applicant is:				

What else would you like us to know about the candidate? – Attach up to 1 page letter if preferred.

**Please e-mail this reference to apphmfellowship@salud.unm.edu.
Thank you!**