

**DEPARTMENT OF INTERNAL MEDICINE – OFFICE OF RESEARCH
APPLICATION COVER- SEED GRANT PROGRAM**

Program Objective: 1.) To assist DOIM faculty to pursue scholarly activity 2.) To encourage comparative effectiveness research that uses existing databases or creates new databases 3.) To encourage research with learners (medical students, residents, fellows, and graduate students) 4.) To encourage pilot studies that will be competitive for extramural funding

Eligibility – All DOIM Faculty (full or part-time). Awards will be funded on a rolling basis. Decisions about funding will be made within one month of proposal submission

Budgets-Awards are limited to \$10,000 per year. Funding may be requested for:

- ◆ Statistical and/or epidemiologic support
- ◆ Survey Design
- ◆ Programming
- ◆ Data Entry
- ◆ Specimen Collection
- ◆ Laboratory Supplies
- ◆ Participant Incentives
- ◆ Travel and other direct expenses to support the project

Note: Funds for faculty salary, expenditures for travel to present findings at meetings, and indirect costs may **not** be included.

To apply, please complete the following

Principal Investigator:
Division:
Project Title:
Amount requested for project:
HRRC Approved Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, date of approval:

Are other funds available to cover these expenses? If so, please explain:

List other participants involved in this project (include medical students and residents):
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Applications must include a Proposal Description (limited to four pages) which includes the following sections: Specific Aims (1-page max), Significance (2-pages max), Data Analysis (½-page), and Timeline for completing project (½-page). NIH Biosketch for project personnel, and budget/justification are also required (not included in 4-page limit).

Proposals must be submitted in Word or PDF Format, using 1-inch margins, single-spaced, 12-point black font Times New Roman, Arial or Helvetica.

Proposals may be submitted electronically to Marisa Sanchez at marsanchez@salud.unm.edu. Questions about the award and submission process may also be directed to her via email or at (505) 272-6330.

Additional Grantee Responsibilities: a.) funds must be spent within 12 months of funding; any unused budget will be returned to the department; under certain circumstances, awardees may apply for an extension with an appropriate progress report b.) Awardees must submit a written report at the end of funding period (12 months) to include summary of results; presentations or publication of results; and planned follow-up research. c.) Awardees are expected to present the results of their project at a Departmental Research forum. d.) Interested investigators have the option to present a one page summary of proposed projects for pre-review to the Committee. Submission for pre-review does not guarantee that the project will be awarded. e.) Appropriate IRB approval should be obtained but is not required at the time of submission.